

WEST CHESTER PUBLIC LIBRARY

415 North Church Street
West Chester, PA 19380
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Minutes

Of the Monday, April 19, 2010 meeting of the Board of Trustees

The Board of Trustees of the West Chester Public Library met on Monday, April 19, 2010 in the Meeting Room of the library. Howard Sundwall, president, called the meeting to order at 7:05 pm.

Attendance: Betsy Beaugard, Victoria Dow, Phyllis Dunn, Tina Faccioli, Fred Gusz, Clay Henry, Richard May, Courtney Stoll, Howard Sundwall, Cathy Wilson, Susan Woodward.

Minutes:

C. Wilson made the motion that the minutes of March 15, 2010 be approved and accepted as presented. P. Dunn seconded the motion. The Board accepted and approved the minutes.

Treasurer's Report:

C, Henry reviewed the current operating budget ending on March 31, 2010. He reported that more has been paid on the library's debt than last year at this time. He also credited V. Dow and the library staff for keeping all parts of the budget under control.

V. Dow reported that the current grant from Astra Zeneca is open-ended so the library can continue to update the medical resources.

V. Dow also recommended looking at Schwab and First National accounts to see if monies would gain more value if they were in a different account. R. May and C. Henry are going to look at options for both accounts.

President's report:

There was no report for this month.

Director's Report:

V. Dow reported that circulation is 1000 more resources circulated at this time in relationship to number circulated in 2009. All story hours are completely filled and the 2nd Annual Princess Tea and Story time was a huge success. Miss WCU served as hostess and reader at the tea.

The annual report for 2009 was prepared and given to the board, township officials, and the state. This report serves as the base when presenting the statistics of the library to the various townships the library serves.

Committee Reports:

Township Action Plan:

P. Dunn will discuss the plan for presenting to townships and building and keeping ties to local dignitaries in May, 2010.

Bookmark:

P. Dunn reported that the committee had refined the text. B. Beaugard is meeting with the staff at CCLA to plan the layout and design. They are planning on running off 1000 to start. They are also checking on the cost of adding color.

Old Business:

Position of Chairman:

R. May made the motion to amend the bylaws to remove the position of chairman from the library's officers. C. Wilson seconded the motion. The Board approved the motion.

P. Dalton Dinner:

R. May will make arrangements for a dinner for board members and guests to honor Pete Dalton on his service on the Library Board. The tentative date will be May 17, 2010. Additional details about the date, time, and agenda of the dinner will be sent out when final arrangements have been made. Each board member is asked to bring 100 of an item to honor Pete.

2010 Literacy Heroes Breakfast:

H. Sundwall reported that he and V. Dow met with Megan Bowman on Saturday following the breakfast to review the event. The following items in regards to the breakfast event were discussed by the board: registration process; the music used in the library video; the break time between the introductions and the breakfast; sale of courtyard bricks; sale of book plates in children's books; name tags of honorees and attendees; how to acknowledge lesser sponsors; cost of those attending; cost of Longwood as the venue.

New Business:

General Library Debt:

C. Henry and R. May will work together to plan more ways to generate more funds to dedicate to the library debt. In the future there will be a meeting dedicated to paying off the debt.

Adjournment:

H. Sundwall adjourned the meeting at 8:35 pm to reconvene on May 17, 2010 at the site of the dinner to honor P. Dalton. After a short business meeting the evening will celebrate Pete's contributions to the library.

Respectfully submitted,

Tina Faccioli, Board Secretary